Armstrong Conservation District

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JULY 2017 MINUTES

The Armstrong Conservation District Board of Directors held their monthly meeting at the Armsdale Administration Building, 124 Armsdale Road, Suite 103, Kittanning, PA 16201 on Wednesday, July 19, 2017.

The Board was in Executive Session from 5 pm until 7 pm to conduct final interviews for the E&S position.

Chairman Spurgeon Shilling called the meeting to order at 7:00 pm. Directors present: Andrew Kimmel, Michelle Hickman, and Dennis Hawley; Scott Baker Associate Director; Dave Rupert District Manager; Dennis DiOrio SDC NRCS; Chuck Kubasik DEP Field Rep.

Public Comment on Agenda Items – None

The June minutes were distributed to the Board. Dennis Hawley moved, seconded by Andrew Kimmel to approve the minutes of June 21, 2017 as presented. Motion carried.

The Treasurer's report was presented showing a balance of $317,938.87. Andrew Kimmel moved, seconded by Michelle Hickman to approve the Treasurer's Report as presented subject to audit. Motion carried.

Needed Supplies / Outstanding Bills – None

OLD BUSINESS

Gerry Kimmel Landowner Reclamation Project Update – District Manager Dave Rupert reported there was no update on the project as the District is still waiting on a final construction estimate before moving this project forward.

2016 Audit Acceptance / Adoption – Andrew Kimmel moved, Dennis Hawley seconded the approval of the 2016 Audit as presented by the District auditors. Motion carried.

70th PACD/SCC Joint Annual Conference – Chairman Spurgeon Shilling reported on the matters that were presented or decided at the two day PACD Joint Annual Conference in Harrisburg.

NEW BUSINESS

Resource Conservationist - E&S Position – Andrew Kimmel moved, seconded by Michelle Hickman that an employment offer letter be sent to Ms. Holly Dill for the position at a salary agreed to by the Board. Manager Dave Rupert is to convey the offer and was given latitude by the Board to negotiate with Ms. Dill over salary matters. Should Ms. Dill decline the position, Dave Rupert was instructed to proceed to offer the position to the alternate candidates (Mr. Smilnak or Ms. Faulkner) at similar salary levels. Motion carried.

John Maxwell Leadership Game – The Board members, associate directors and the cooperating agency personnel present were invited to participate in the "John Maxwell Leadership Training Event" to be held on August 29th from 10 am until 1 pm.

Dayton Fair – The Dayton Fair signup sheet was passed around along with an invitation to the Mobile Environmental Display (MED) for public debut on Thursday, August 17th at 1:30 pm. Andrew Kimmel moved, seconded by Michele Hickman that the Board authorize the purchase of two nightly or weekly passes to be used by individuals "Manning the MED". Motion carried.

OTHER BUSINESS

ACT Funding Agreement for 2017 / 2018 – Andrew Kimmel moved, seconded by Dennis Hawley that the ACT agreement be signed and accepted to the position fully funded in Armstrong County. Motion carried. The Agreement will be forwarded to the SCC for final signatures and execution.

PENNVEST Funding Offer – The District was presented with a PENNVEST funding offer in the amount of $925,754.00 for controlling Non-point Source Pollution efforts along the Allegheny River in the East Brady area in Clarion County. Dennis Hawley moved, Michelle Hickman seconded the acceptance of this funding offer and directed the District Manager to take any and all necessary steps to close the funding offer in a timely fashion. This motion included the securing of interim financing from Elderton State Bank in an amount up to $400K that may be required to complete this project. The Board authorized the preparation of and execution of a "Reimbursement Resolution" for the closing of the PENNVEST funding opportunity. The Board further designated District Manager David Rupert to execute any and all documents essential for the closing process. The District Chairman Spurgeon Shilling was designated as an alternate signatory for any and all documents essential for the closing process. Motion carried.

CORRESPONDENCE - None

AGENCY REPORTS – Agency and staff activity reports were previously emailed and presented to the Board. There were no questions from those present. DEP field representative Chuck Kubasik handed out his "Talking Points" for the Board and those present.

COOPERATOR AGREEMENTS – None

EROROSION AND SEDIMENT CONTROL PLAN - None

NUTRIENT MANAGEMENT PLANS - None

PUBLIC COMMENT PERIOD

Andrew Kimmel moved, seconded by Dennis Hawley to cancel the August 16th meeting. The next regular meeting of the Board of Directors will be held on Wednesday, September 20th at 7 pm unless urgent matters require an earlier meeting of the Board. Motion carried.

At 7:30 pm, Chairman Spurgeon Shilling, hearing no objections from the Board declared the meeting adjourned.

Respectively,

Cindy L Vranka
Office Manager for the
Armstrong Conservation District