



Armstrong Conservation District

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NOVEMBER 2017 MINUTES

The Armstrong Conservation District Board of Directors held their monthly meeting at the Armsdale Administration Building, 124 Armsdale Road, Suite 103, Kittanning, PA 16201 on Wednesday, November 15, 2017.

Vice Chairman Andrew Kimmel called the meeting to order at 7:00 pm. Directors present: Michelle Hickman, Jerry Longwell, DeJay Claypoole and Dennis Hawley; Dave Rupert District Manager; Cindy Vranka Office Manager and NRCS SDC Dennis DiOrio.

Public Comment on Agenda Items – None

The October minutes were distributed to the Board. Jerry Longwell moved, seconded by Dennis Hawley to approve the minutes of October 18th, 2017 as presented. Motion carried.

The Treasurer's report was presented showing a balance of \$213,532.67. Dennis Hawley moved, seconded by DeJay Claypoole to approve the Treasurer's Report as presented subject to audit. Motion carried.

Needed Supplies / Outstanding Bills – Dennis Hawley moved, seconded by DeJay Claypoole to pay the Outstanding Bills as presented. Motion carried. No needed supplies.

OLD BUSINESS

- **Hulings Run AMD Project** – District Manager Dave Rupert reported on the progress of the project. Up to a two month shutdown may take place due to hunting season. The project is on State Game Lands 105 near Sherrett.
- **PENNVEST / NPS Pollution Control Project Phase II** – District Manager Dave Rupert reported that the project is 18% complete. Attorney Ty Heller was recommended by Chase to take the place of Attorney Chase McClister as the attorney for the PennVest projects and for Farmland Preservation. Jerry Longwell moved, seconded by Michelle Hickman to approve Attorney Heller as the District's attorney. Motion carried.
- **MED Storage** – Jesse Hickman was contacted regarding a winter storage facility for the MED. \$100 monthly fee / donation back to the District for the Envirothon. District provided a certificate of insurance to Mr. Hickman. The facility will maintain at a temperature of 60° over the winter season. Contacting detailing garages for costs in cleaning, washing and sealing of the wrapped

truck, Yukon and MED. Carnegie Science is scheduled to do a maintenance visit on the MED Tuesday, November, 28th.

NEW BUSINESS

- **2018 ACD Meetings Times** – Jerry Longwell moved, seconded by DeJay Claypoole to schedule January through April 2018 Board meetings for 7 pm. Motion carried.
- **2018 Associate Directors** – Current Associate Directors will be contacted regarding interest to continue to serve as Associate Directors in 2018. Michael Daqualante, Sr. was suggested as a potential Associate Director for 2018. Dave Rupert is to contact him to determine his interest in serving.
- **2018 Annual Tree Sale** – Dennis Hawley moved, seconded by Michelle Hickman to conduct the Annual Tree Sale for 2018. Motion carried.
- **2018 Combined Annual Banquet** – Comments and discussions commenced regarding the banquet for 2018. A suggestion to rename the banquet to Armstrong County Agricultural Banquet was discussed. Meeting regarding date and time for the 2018 banquet will take place with other agencies such as PSU-Extension, Farm Bureau, and the FSA office.
- **Personnel Committee Report** – Moved to the end of the business meeting.
- **Draft – Employee Transition Reserve Fund Account** – Jerry Longwell moved, seconded by Dennis Hawley to approve the creation of an Employee Transition Reserve Fund Account. Motion carried. (Attached for future reference). This account would be established to pay for expenses related to the hiring of replacement staff before the current staff members retire or leave District employment.

OTHER BUSINESS

- **MED Dedication** – Jerry Longwell moved, seconded by Michelle Hickman to formally dedicate the MED trailer in memory of Carol Zagrocki "Project Director – Environmental " from the Colcom Foundation. A picture will be placed in the MED in memory of her commitment to this project.
- **Potential DEP Bureau of Mine Reclamation Projects** – Met with Ron Horansky, Watershed Manager DEP Greensburg District Mining office on potential Growing Greener bond forfeiture sites; Silver Rock Passive Treatment System (\$306,320.00) and DARMAC #14 Passive Treatment System (\$103,302.00). Designs were done by Gannett Flemming and will be reviewed by Young & Associates. The District will oversee this project. E&S Tech and H2O Tech will assist with the above projects. Jerry Longwell moved, seconded by Dennis Hawley to proceed with these projects provided that a suitable arrangement can be worked out between the DEP and the District. Motion carried.

CORRESPONDENCE

- PACD is requesting volunteers for CD booth at the 2018 PA Farm Show.
- Armstrong County Tourist Bureau Board Networking Christmas Lunch Party.
- PA Envirothon Annual Donation Request – Dennis Hawley moved, seconded by Jerry Longwell to make a donation (\$100) to the PA Envirothon. Motion carried.
- Thank you from Plumcreek Township Supervisors for funding the Cherry Run Bridge Project.

AGENCY REPORTS – Agency / staff activity reports were previously e-mailed and presented to the Board. The following agencies / staff provided reports: Julie Zeyzus Watershed Specialist, Jessica Schaub NM/ACT Tech, Holly Dill E&S Tech, Gregg Smith DGLVR Tech, and Dennis DiOrio NRCS SDC. Tim Martin was in violation and had tree damage. CREP Project.

COOPERATOR AGREEMENTS

The following **Cooperator Agreements** request for assistance was submitted to the District Board for approval/disapproval/cancellation.

- Dan & Anita Bafik Equine 55 acres Kiskiminetas Township
- Donald Toy Jr. Equine 10.11 acres North Buffalo Township

Jerry Longwell moved, seconded by Dennis Hawley to approve the above agreements as presented. Motion carried.

EROROSION AND SEDIMENT CONTROL PLAN

No **Erosion and Sediment Control Plans** were submitted to the District Board for approval / disapproval.

NUTRIENT MANAGEMENT PLAN – was submitted for approval/disapproval.

- Bill Mohny Equine 48.7 acres Kittanning Township

Jerry Longwell moved, seconded by Michelle Hickman to approve the above plan and its review status. Motion carried.

PUBLIC COMMENT PERIOD

The ACD Annual Christmas Dinner Meeting is scheduled for Wednesday, December 20, at 5:30 pm at the Latin American Club. Persons are asked to RSVP no later than December 15th.

The Board went into an executive session at 7:40 pm to discuss personnel items. The board returned from the Executive Session at 8:18 pm. Jerry Longwell moved with Michelle Hickman seconding to approve the recommendations of the Personnel Committee. The motion was carried.

At 8:32 pm, Vice Chairman Andrew Kimmel, hearing no objections from the Board declared the meeting adjourned.

Respectively,

Cindy L Vranka
*Office Manager for the
Armstrong Conservation District*