ARMSTRONG CONSERVATION DISTRICT

120 South Grant Avenue, Suite 2
Kittanning, PA 16201
TEL 724-548-3425
EMAIL conservation@co.armstrong.pa.us
WEB www.armstrongcd.org

August 18, 2021 Minutes

Present: Those present in person were: Board members- Andrew Kimmel, Michelle Hickman, and De Jay Claypoole. Also present was Associate Director- Mike Daquilante. Staff members present were- Holly Laird, Kerri Gray and Dave Rupert. Those participating by Zoom were- Denny DiOrio from the NRCS office, Denny Hawley, Rocco Ali and John Green. Also present was Michael Hickman from MeCall Services.

Call to Order: the meeting was called to order by Chairman Andrew Kimmel at 7:10 pm.

Public Comment on Agenda Items: None

Minutes: Denny Hawley moved with Michelle Hickman seconding the approval of the minutes of the July 21, 2021 meeting as presented. Motion carried

Treasurer's Report: Michelle Hickman moved with De Jay Claypoole seconding the approval of the Treasurer's report as presented and it be filed for audit. Motion carried. There were no needed supplies or outstanding bills.

Old Business:

a. Armsdale Update- Dave Rupert provided the Board with an update on the Armsdale project. He had two blue prints drawings available for the board to discuss, the original drawing along with a scaled down version. The board is considering the original plan and could scale those plans back should adequate funding not become available.

New Business:

a. 2022 Draft Budget was discussed. It was discussed to review the draft budget and consider its adoption at the September 29, 2021 meeting.
b. 2022 County of Armstrong Funding Request: After preliminary budget discussions between Aaron Poole, Dave Rupert and Holly Laird, ACD plans to ask for the county allocation to be $120,000.00 and the Farmland Preservation allocation to be $32,000.00.
c. The Cowanshannock Creek Bank Stabilization Bids were opened earlier in the day by MeCall Services. One bid was received from Joseph C. Puryear Trucking and Excavating, Inc. in the amount of $74,010.00. The project is anticipated to be completed by the Fall of 2021. Michelle Hickman moved with Dennis Hawley seconding to award the bid to JC Puryear in the amount of $74,010.00. Motioned carried.
d. PACD Voting Delegate Designation Form was discussed to replace Dave Rupert with Holly Laird and to keep the alternate voting delegates as follows: Alternate voting delegate #1 Dennis Hawley, Alternate voting delegate #2 Jerry Longwell, Alternate voting delegate #3 Michelle Hickman. Michelle Hickman moved with Dennis Hawley seconding the revised PACD delegate voting list. Motion carried.
e. PACD Direct Credit Vendor Payment Authorization. Denny Hawley moved, seconded by DeJay Claypoole to accept ACH payments from PACD. Motion carried.

Other Business: There was no other business to be brought before the Board of Directors at this time.

Correspondence: Holly May provided information from the Audubon Society of Western PA regarding pollinator seed mix. The DGLVR QA/QC evaluation was provided to the Board and QAB members, the report concluded that ACD met or exceeded all evaluation criteria. The board and the QAB will have 30 days to comment back to the SCC on the report if they wish to do so. John Green provided an update on Conservation District funding and discussed the manager's summit to be held in State College September 14-16.

Agency Reports: All staff and agency reports were emailed out to the Board of Directors. There were no additions to those reports or questions regarding the reports.

Cooperator Agreements: None

E&S Control Plans: The E&S plans were emailed out to the Board of Directors. There were no questions about the plans. Michelle Hickman moved with DeJay Claypoole seconding the approval of the plans as their status indicates. Motion carried.

NM Plan reviews: There were no nutrient management plans for review. Jessica Schaub sent letters out to farmers whose plans were expiring. To date, responses were received back from Tracy Bier, Bill Mohney, and Ed Houston indicating that they either wished to terminate their plans or revise them to manure management plans.

Public Comment Period: Applications for the E&S Resource Conservationist position would continue to be accepted until September 15, 2021. As of this date, we have two candidates so far. After that time, the Personnel Committee will make copies of those applications received and will invite Board members to sit in on preliminary interviews on September 17, 2021. The Board may then select candidates to final interview for the position. The Chairman may call for an executive session on September 29, 2021 starting at 5:30pm to interview candidates.

Next Meeting: The chairman announced that the next meeting of the Board of Directors will be held at 7pm on September 29, 2021 in the Conference room of 120 South Grant Avenue. The manager is instructed to prepare a public notice regarding the change of the meeting date.

Adjournment: Hearing no further business to come before the Board, the Chairman declared the meeting to be adjourned at 7:52pm. Michelle Hickman moved with De Jay Claypoole seconding.

Respectfully Submitted,

Holly Laird

District Manager