

October 20, 2021 Minutes

Present: Those present in person were: Director Michelle Hickman, Director DeJay Claypoole, Director Denny Hawley, Associate Director Mike Daquilante, District Manager Holly Laird, Office Manager Kerri Gray, and Dennis DiOrio from the NRCS office. Those participating by Zoom were- DEP Field Rep John Green, Director Jerry Longwell and Associate Director Patricia Gerheim.

Call to Order: The meeting was called to order by Jerry Longwell at 7:00 pm.

Public Comment on Agenda Items: None

Minutes: Dennis Hawley moved with Michelle Hickman seconding the approval of the minutes of the September 29, 2021 meeting as presented. Motion carried.

Treasurer's Report: Dennis Hawley moved with Michelle Hickman seconding the approval of the Treasurer's report as presented and pay the outstanding bills and it be filed for audit. Motion carried.

Old Business:

- a. Armsdale Update- Dave Rupert provided the Board with an update on the Armsdale project. Dave Rupert and Holly Laird are working with Orphan's of the Storm to move forward with the project. Pennvest has awarded the District with a loan in the amount of \$192,700 and a grant in the amount of \$192,700. Michelle Hickman moved with De Jay Claypoole seconding to accept the PennVest award and to authorize Dave Rupert to execute any and all documents to permit a timely closing of the PennVest funding offer. Motion carried.
- b. Fall Tour Update: Scheduled for October 22, 2021. There are 20 people scheduled to attend.
- c. 2022 Annual Action Plan Draft - The draft 2022 action plan was provided for the Board to review. Denny Hawley moved with Michelle Hickman seconding to adopt the 2022 Annual Action Plan as presented. Motion carried.
- d. 2021 Christmas Dinner Meeting- Discussed being held at Crystal's Café on December 15, 2021 at 5:30 pm. DeJay Claypoole moved with Denny Hawley seconding to hold the meeting at Crystal's Café. Motion carried.
- e. 2020 Audit Adoption – Holly Laird provided an update on the 2020 audit which had been delayed due to PMRS. Michelle Hickman moved with De Jay Claypoole seconding the adoption of the 2020 Audit. Motion carried.

New Business:

- a. Ameriflex Cafeteria Plan: Holly Laird provided the Ameriflex Cafeteria Plan Resolution to the Board. Michelle Hickman moved with Denny Hawley seconding the motion to renew the Ameriflex Cafeteria Plan. Motion carried.

b. Proposal to hire Armsdale Building Coordinator: Dave Rupert provided a proposal to the Board to continue employment with the Armstrong Conservation District until October 1, 2023 for the sole purpose of obtaining funding and constructing the Agricultural and Conservation Center at Armsdale. Denny Hawley moved with Michelle Hickman seconding to accept the proposal as presented. Motion carried.

c. Huling Run Phase 2 Project: Holly Laird provided an update on the Huling Run Phase 2 project. A mandatory pre-bid meeting is to be held on November 4th, 2021 at 10 am.

Other Business: There was no other business to be brought before the Board of Directors at this time.

Correspondence: There was no correspondence to be brought before the Board of Directors at this time.

Agency Reports: Denny DiOrio from NRCS discussed John Bohonak retired from NRCS on Friday, October 1, 2021. They are taking applications for his position at this time until the end of the month. John Greene discussed that the nomination process for Directors if they wish to continue serving on the Board.

Cooperator Agreements: None

E&S Control Plans: The E&S control plans were presented to the Board. Michelle Hickman moved with Denny Hawley seconding the approval of the plans as their status indicates. Motion carried.

<u>Date</u>	<u>Name</u>	<u>Twp.</u>	<u>Comments:</u>	<u>Rev. By</u>	<u>Status</u>
11/30/2020	Margaret Road	Plumcreek	PAD030005	HL	In Progress
4/5/2021	PennDOT Maintenance Facility	Manor	PAC030037	HL	In Progress
6/8/2021	Kittanning 422 Dollar General	Kittanning	PAC030040	HL	In Progress
6/10/2021	Freeport Fill Site	South Buffalo	PAC030041	HL	In Progress
8/30/2021	Kittanning Elementary Intersection	Kittanning	NOT	HL	In Progress

9/9/2021	Evergreen Outfitters	Cowanshannock	NOT	HL	In Progress
----------	-------------------------	---------------	-----	----	-------------

NM Plan reviews: There were no nutrient management plans for review.

Public Comment Period: There was no public comment at this time

Next Meeting: The chairman announced that the next meeting of the Board of Directors will be held at 7pm on November 17, 2021 in the Conference room of 120 South Grant Avenue. The Board of Directors will meet with the personnel committee at 6:30 pm.

Adjournment: Hearing no further business to come before the Board, the Chairman declared the meeting to be adjourned at 7:18 pm.

Respectfully Submitted,

Kerri L Gray

Kerri Gray

Office Manager