
JANUARY 2021 MINUTES

The meeting was called to order by Chairman Andrew Kimmel at 7:00 PM.

The following individuals participated by ZOOM: Directors Spurgeon Shilling, Jerry Longwell, Michelle Hickman and Dennis Hawley; Office Manager Cindy Vranka, NRCS DC Dennis DiOrio. In person: Director Andrew Kimmel, District Manager Dave Rupert and Associate Director Mike Diquilante.

PUBLIC COMMENT on AGENDA ITEMS - None

The Nominating Committee recommended the following slate of officers for FY 2021 – Chairman – Andrew Kimmel; Vice-Chairman – Spurgeon Shilling; Secretary/Treasurer – Jerry Longwell. Dennis Hawley moved to close the nominations and to appoint 2021 slate as recommended by the committee, seconded by Jerry Longwell. Motion carried.

The December minutes were mailed / e-mailed to the Board. Jerry Longwell made the motion to accept the minutes as presented, Spurgeon Shilling seconded. Motion was carried.

The Treasurer's Report was presented to the Board. Spurgeon Shilling moved seconded by Jerry Longwell that the treasurer's report be filed for audit and pay the OS bill. Motion carried.

OLD BUSINESS

- **Appointment of Assistant Secretary and Assistant Treasurer** – Jerry Longwell moved, seconded by Dennis Hawley to appoint Cindy Vranka as Recording Secretary/Assistant Treasurer, Jessica Schaub as Alternate Assistant Treasurer and Dave Rupert as Alternate Recording Secretary. Jerry Longwell remains as the Board Member Treasurer and Spurgeon Shilling remains the Alternate Board Member Treasurer signatory on checks. Motion carried.
- **Selection of Financial Institution / Bank Accounts / Line of Credit** – Spurgeon Shilling moved, seconded by Jerry Longwell to keep the bank accounts and LOC at Elderton State Bank and PA Invest accounts. Motion carried. Andrew Kimmel abstained. Andrew holds a position on the Board of Directors at Elderton State Bank.
- **Approval of Credit and Purchasing Cards** – Dennis Hawley moved, seconded by Spurgeon Shilling to approve the existing Master Card credit cards and fuel purchasing cards. (WEX and Snyders) Motion carried.
- **Organizational Appointments / Committee Assignments** - Jerry Longwell moved, seconded by Spurgeon Shilling to keep the previous year's committee appointments. Motion carried.
- **Armsdale Project Updates** – Dave Rupert District Manager reported on the status of Armsdale project.

NEW BUSINESS

- **Associate Director Appointments** – Jerry Longwell moved, seconded by Dennis Hawley to approve the associate directors as presented. Motion carried. Persons expressing an interest to serve throughout the year will be welcomed.
- **State Ethics Forms – State Ethics Commission Statement of Financial Interests** – As per State Conservation Commission and State Ethics Commission guidance, Statement of Financial Interests (SEC-1) Forms were distributed. Forms are due by May 1 of each year for persons that hold a public position as well as the year following termination of service. Forms for calendar year 2020 are due to be filed by May 1, 2021. This item will remain as an agenda item until May 1, 2021.
- **Growing Greener Grant Offers** – Jerry Longwell moved, seconded by Sprugeon Shilling to accept the awarded Growing Greener Grants: a) Armstrong Conservation Green Parking Lot and Workshop (\$35,720) b) Cowanshannock Creek Streambank Stabilization (\$93,315) c) Todd Culp Ag BMP (\$169,487) d) Huling Run AMD Treatment Phase II (\$170,000). Motion carried. The motion also included allocating \$2,000 from the ACD Clean water Fund as a cash match for the “Green Parking Lot”.

OTHER BUSINESS - None

CORRESPONDENCE – None

AGENCY REPORTS – Agency / staff activity reports were mailed / e-mailed to the Board.

COOPERATOR AGREEMENT

Paul R Duriancik beef / poultry 58 Acres ParksTwp

Sprugeon Shilling moved, seconded by Dennis Hawley to approve the above cooperator agreement as presented. Motion carried.

EROSION and SEDIMENT CONTROL PLANS – Sprugeon Shilling moved with Dennis Hawley seconding the approval of the E&S plan as its status indicates. The motion was carried.

<u>Date</u>	<u>Name</u>	<u>Twp</u>	<u>Comments</u>	<u>Rev By</u>	<u>Status</u>
1/12/2021	White Rock Road Relocation	South Buffalo	PAC030034 (Renewal)	HL	Pending

NUTRIENT MANAGEMENT PLANS – None

PUBLIC COMMENT PERIOD - None

Sprugeon Shilling moved, seconded by Jerry Longwell to adjourn at 7:32 PM. Motion carried.

The next meeting of the Armstrong Conservation District will be February 17th at 7 PM.

Respectfully Submitted,

[Cindy Vranka](#)

*Office Manager for the
Armstrong Conservation District*