June 16, 2021 Minutes

<u>Present:</u> Those present in person were: Board members- Andrew Kimmel, Dennis Hawley, Michelle Hickman, and De Jay Claypoole. Also present was Associate Director- Rocco Ali. Staff members present were- Kerri Gray and Dave Rupert. Also in attendance were Rich Tice and Jaysa Stitt from Mc Call, Scanlon, and Tice as well as Dennis DiOrio from the NRCS office. Those participating by Zoom were- Brain Subich from GT Thompson's Office.

Chairman Kimmel announced that the Board of Directors met in an Executive Session for Personnel from 6-7pm on June 16, 2021.

<u>Call to Order</u>: the meeting was called to order by Chairman Andrew Kimmel at 7 pm.

<u>Public Comment on Agenda Items</u>: None

<u>Minutes:</u> Denny Hawley moved with Michelle Hickman seconding the approval of the minutes of the May 19, 2021 meeting as presented. Motion carried

<u>Treasurer's Report</u>: Michelle Hickman moved with Denny Hawley seconding the approval of the Treasurer's report as presented along with the approval of the needed supplies and payment of the outstanding bills. The treasurer's report will be filed for audit. Motion Carried.

<u>Old Business</u>:

a. Rich Tice and Jaysa Stitt presented the preliminary 2020 audit report to the board of directors. They reviewed the audit report in detail and answered questions from the board. They noted that the only item needed to finalize the report is the 2020 pension numbers from PMRS. The Board accepted the draft audit and will have the next 30 days to review the audit report in greater detail. Any questions about the report may be directed to the auditor.
b. Armsdale Update- Dave Rupert provided the Board with an update on the Armsdale project and a written report on the recent tour of the Washington CD office building project.

<u>New Business</u>:

a. 2021/2022 ACT application and Agreement- Michelle Hickman moved with Denny Hawley seconding the approval of the ACT application and agree for the upcoming fiscal year. Motion carried
b. ACT 38 & Chapter 91 delegation agreement- Denny Hawley moved with De Jay Claypoole seconding the approval of the ACT and Chapter 91 delegation agreement for the upcoming fiscal year. Motion carried.
c. DGLVR-QA/QC evaluation- Dave Rupert informed the Board members of the upcoming QA/QC if the district DGLVR program and invited the Board to be present for all or a portion of the 2 day evaluation.

<u>Other Business</u>: there was no other business to be brought before the Board of Directors at this time.

<u>Agency Reports:</u> All staff an agency reports were emailed out to the Board of Directors. There were no additions to those reports or questions regarding the reports.

<u>Cooperator Agreements</u>: There were no cooperator agreements presented to the board at this time.

E&S Control Plans: The E&S plans were emailed out to the board of Directors. There were no questions about the plans. Denny Hawley moved with De Jay Claypoole seconding the approval of the plans as their status indicates. Motion carried.

NM Plan reviews: There were no NM plans presented for review at this time.

Public Comment Period: The Chairman informed those directors present that applications for the District Manager position would continue to be accepted until June 30, 2021. After that time, the Personnel Committee will make copies of those applications received and will invite the entire Board of Directors to an Executive Session (Date and time- TBD) to review and discuss the applications received. The Board will then select candidates to interview for the position.

Next Meeting: The chairman announced that the next meeting of the Board of Directors will be held at 7pm on July, 21, 2021 in the Conference room of 120 South Grant Avenue.

Adjournment: Hearing no further business to come before the Board, the Chairman declared the meeting adjourned at 7:55pm.

Respectfully Submitted,

Dave Rupert

District Manager