
April 20, 2022 MINUTES

CALL TO ORDER - The public meeting was called to order by Chairman Andrew Kimmel at 6:58 PM.

PRESENT - The following individuals participated by ZOOM: Associate Director Patricia Gerheim and Dennis DiOrio; In person: Directors Andrew Kimmel, Dennis Hawley, Michelle Hickman, DeJay Claypoole and Spurgeon Shilling; Associate Directors John Linkes and Mike Daquilante; District Manager Holly Laird; and Armsdale Building Coordinator Dave Rupert.

PUBLIC COMMENT on AGENDA ITEMS – The requirements of the sunshine law were reviewed.

MINUTES - The March minutes were distributed to the Board. Dennis Hawley made the motion to accept the minutes as presented, DeJay Claypoole seconded. Motion carried.

TREASURER'S REPORT – The Treasurer's Report was presented to the Board. Michelle Hickman moved seconded by Dennis Hawley that the treasurer's report be filed for audit and pay the OS bills. Motion carried. District Manager Holly Laird informed the Board that two of the District vehicles will need tires this year.

OLD BUSINESS

- **Tree Sale Update** – Holly Laird, District Manager provided an update on the 2022 tree sale.
- **State Ethics Forms – State Ethics Commission Statement of Financial Interests** – As per State Conservation Commission and State Ethics Commission guidance, Statement of Financial Interests (SEC-1) Forms were distributed. Forms are due by May 1 of each year for persons that hold a public position as well as the year following termination of service. Forms for calendar year 2021 are due to be filed by May 1, 2022. This item will remain as an agenda item until May 1, 2022.
- **Awards Committee Reports/Selections** – Award Committees that have not made award recipient selections yet should meet to select their award winners in the next few weeks.
- **Armsdale Updates** – Dave Rupert, Armsdale Building Coordinator provided a report on the status of Armsdale project. The PennVest green infrastructure site showing will be April 21st. Dave Rupert provided an update on the funding requests that have been submitted to date.

NEW BUSINESS

- **Conservation Educator Position Update** – Conservation Educator interviews were discussed. Spurgeon Shilling moved, seconded by DeJay Claypoole to delegate the hiring authority to those Directors present at the Conservation Educator interviews to make an employment offer to the selected candidate. Motion carried.

- **2022 County Envirothon** – The 2022 Armstrong County Envirothon will be held on April 27th at the Outdoor Discovery Center. All directors and associate directors are welcome to volunteer at the Envirothon.
- **July Meeting – Possible Change of Date** – Spurgeon Shilling moved, seconded by Michelle Hickman to move the July meeting to July 13th, 2022 so staff can attend the state-wide PACD meeting on July 20th, 2022. Motion carried.
- **Nominating Organization Update** – District Manager, Holly Laird informed the Board that the Kittanning Business and Professional Women's Club has disbanded and thus will not be a nominating organization for the District any longer. Dennis Hawley moved, seconded by Spurgeon Shilling to acknowledge the disbandment, notify the SCC of our action and thus remove the organization as a nominating organization. Motion carried.
- Spurgeon Shilling made a motion, seconded by DeJay Claypoole to apply for up to two Watershed Growing Greener Grants and no further Agricultural Growing Greener Grants at this time. Motion carried

OTHER BUSINESS – District Manager, Holly Laird informed the Board that the 2021 Annual report was filed and that the 2021 financials were provided to McCall Scanlon and Tice for audit. The Growing Greener Grant round is opening on April 22nd, 2022. Holly Laird provided an update on open Growing Greener Grants that the District currently has. Holly Laird also provided an update on the status of the Armstrong County Farm Bureau Board.

CORRESPONDENCE – None

AGENCY REPORTS – Agency / staff activity reports were mailed / e-mailed to the Board. Dennis DiOrio provided a written report and stated that all EQIP and RCPP applications have been ranked and are waiting on funding announcements. John Linkes provided an update on the Kiski Watershed Association stated that they will be participating in a highway cleanup as part of the Keep PA Beautiful program. Mike Daquilante stated that the District will be working with volunteers on a tree planting project in Burrell Township. Pat Gerheim stated that the tree sale was a success.

COOPERATOR AGREEMENT – none

EROSION and SEDIMENT CONTROL PLANS – Spurgeon Shilling moved with Michelle Hickman seconding the approval of the E&S plan as its status indicates. The motion was carried.

11/29/2021	Kittanning East Self-Storage Site	Manor	PAC030043	KR	In Progress
12/8/2021	Former PPG Solid Waste Disposal Area and Annex	North Buffalo	21-ES-14	KR	Sent to SWDEP
1/13/2022	Mantini Chiropractic Parking Lot	Manor	22-ES-1	KR	In Progress
2/23/2022	S.R. 85 Rose Valley Water Line Extension	Cowanshannock	22-ES-3	KR	In Progress
3/10/2022	Schenley Rd Waste Area	Gilpin	22-ES-4	KR	Approved
3/14/2022	Family Dollar - NuMine	Cowanshannock	PAC030044	KR	In Progress
3/21/2022	Pony Farm Rd Waste Areas	North Buffalo	22-ES-5	KR	Approved
3/25/2022	Stream Site	West Franklin	22-ES-6	KR	Approved
3/29/2022	S.R. 128 Laydown Yard	South Buffalo	22-ES-7	KR	In Progress

NUTRIENT MANAGEMENT PLANS – None

PUBLIC COMMENT PERIOD – None

Next Meeting - The chairman announced that the next meeting of the Board of Directors will be held on May 18th, 2022 at 120 S. Grant Avenue, Suite 5, Kittanning, PA 16201 at 7:00 pm.

Spurgeon Shilling moved, seconded by Dennis Hawley to adjourn at 7:43 PM.

Respectfully Submitted,

Holly A. Laird
District Manager
Armstrong Conservation District